

Checklist of items that need to be completed online before your financial aid appointment:

1. Create your FSA ID at <https://fsaid.ed.gov/>:

- Once you create a FSA ID it can take up to 72 hours to be verified.
- If you are dependent student, please have your parents create their own FSA ID.

Create a New FSA ID

An FSA ID is a username and password that gives you access to Federal Student Aid's online systems and can serve as your legal signature.

Only create an FSA ID using your own personal information and for your own exclusive use. You are not authorized to create an FSA ID on behalf of someone else, including a family member.

You are not allowed to have an employee or agent of a commercial entity, or other third party, create an FSA ID for you for any purposes including but not limited to: payment reductions, debt consolidation or applying for aid. Misrepresentation of your identity to the federal government could result in criminal or civil penalties.

Important: When you are done, select the CANCEL button to clear your data even if you did not finish creating your FSA ID. Just closing your browser window or going to another website may not be enough to prevent other people using this computer from seeing your information until the session expires.

The screenshot shows the 'Create an FSA ID' form. It has two tabs: 'Create an FSA ID' (selected) and 'Manage My FSA ID'. Below the tabs, it says 'Create your FSA ID username and password below.' There are three input fields: 'Username', 'Password', and 'Confirm Password'. The 'Password' field has a strength indicator below it showing: ✓ Numbers, ✓ Uppercase Letters, ✓ Lowercase Letters, ✓ 8-30 Characters, and a checkbox for 'Show Text'. A green 'CONTINUE >' button is at the bottom right.

2. After you create your FSA ID, apply for your FAFSA at <http://www.fafsa.ed.gov/>:

- Click on 'Start Here' and complete your FAFSA for the current year.
- Remember to sign your FAFSA with your FSA ID. If you are a dependent student, please have your parents sign the FAFSA with their FSA ID.

The banner has a dark blue background with a radial pattern. On the left, it says 'Complete the FAFSA® Form' in large white text, with a subtext: 'Use the Free Application for Federal Student Aid (FAFSA®) form to apply for financial aid for college or graduate school.' On the right, it says 'New to the FAFSA® Process?' with a subtext: 'Completing the FAFSA form is free. Fill it out now.' Below this is a white button with 'Start Here' in blue. Underneath, it says 'Returning User?' with subtext: 'Correct info | Add a school' and 'View your Student Aid Report (SAR)'. At the bottom right is a white button with 'Log In' in blue.

3. After you have created your FSA ID, complete the following:

- Complete Entrance Counseling by logging on with your FSA ID on <https://studentaid.gov/app/counselingInstructions.action?counselingType=entrance>
- Complete MPN (Master Promissory Note) by logging on with your FSA ID on <https://studentaid.gov/mpn/subunsub/landing> → Select 'Subsidized/Unsubsidized'

Entrance Counseling

What is Entrance Counseling?

If you have not previously received a Direct Loan or Federal Family Education Loan (FFEL), the Federal Government requires you to complete entrance counseling to ensure that you understand the responsibilities and obligations you are assuming.

If you are completing entrance counseling to borrow a loan as an undergraduate student, then the entrance counseling will fulfill counseling requirements for Direct Subsidized Loans and Direct Unsubsidized Loans.

If you are completing entrance counseling to borrow a loan as a graduate or professional student, the entrance counseling will fulfill counseling requirements for Direct Subsidized Loans, Direct Unsubsidized Loans, and Direct PLUS Loans.

Your school may have alternate entrance counseling requirements. Check with your school's financial aid office to be sure that the counseling available on this Web site satisfies its requirements for entrance counseling.

Complete Entrance Counseling

[LOG IN TO START](#)

[Start Demo](#)

Who should complete this?

Students who have not previously received a subsidized/unsubsidized loan or PLUS loan (graduate/professional students only) under the Direct Loan Program or Federal Family Education Loan (FFEL) Program.

I'm an Undergraduate Student

MPN for Subsidized and Unsubsidized Loans

Use this MPN for Direct Subsidized Loans or Direct Unsubsidized Loans available to eligible undergraduate students.

[Download PDF](#) | [Preview Read Only](#)

[Log In To Start](#)

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For parents (only if you are a dependent student):

- Log in separately on <https://studentaid.gov/mpn/parentplus/landing> and put in your FSA ID
- Complete MPN (Master Promissory Note) → Select 'Parent PLUS'

I'm a Parent of an Undergraduate Student

PLUS MPN for Parents of Dependent Undergraduate Student

Use this MPN for Direct PLUS Loans available to eligible parents of eligible dependent undergraduate students.

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